



## Application/Contract for Exhibit Space

### Society For Biomaterials 31st Annual Meeting and Exhibition

Wednesday, April 26 – Saturday, April 29, 2006 • Exhibit Dates: April 27 – April 28 • David L. Lawrence Convention Center, Hall A

*Important: Please Print/Type This Application*

The information completed below will be printed in the Final Program.

Company: \_\_\_\_\_

Company Representative: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Web site: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Company representative who will receive all information regarding exhibits and the meeting:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Web site: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Contractor Information**

*(In order for the contractor handling your decorating needs to receive an Exhibitor Manual, provide the following information, if applicable)*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Web site: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Total Number/Size of Booth(s):**

Booth Type: \_\_\_ Preferred \_\_\_ Regular \_\_\_ Educational

Yes, we will also exhibit at the Regenerate 2006 Meeting and receive 20 percent off of booth cost

No, we will not exhibit at the Regenerate 2006 Meeting therefore no additional discount will be taken

**Payment Enclosed: \$** \_\_\_\_\_

Please make the check payable to SFB (U.S. funds drawn on a U.S. bank only) and mail to Society For Biomaterials, Exhibits Manager, 15000 Commerce Parkway, Suite C, Mt. Laurel, NJ 08054. Credit card payments can not be accepted. If you require to make payment via wire transfer of funds, contact Sohini Mitra (856) 439-0826, ext. 4208 or e-mail at smitra@ahint.com. Additional fees apply.

**Principal Products to be Displayed:**

Books  Instruments  Equipment  Pharmaceuticals  Other

**Requested Locations**

*(We understand and recognize that the assignments of space are at the sole discretion of Society For Biomaterials)*

1st \_\_\_\_\_

2nd \_\_\_\_\_

3rd \_\_\_\_\_

4th \_\_\_\_\_

5th \_\_\_\_\_

6th \_\_\_\_\_

Competitors you do NOT wish to be near:

\_\_\_\_\_

Companies you would like to be near:

\_\_\_\_\_

*(Continued on reverse side)*



## Application/Contract for Exhibit Space (cont.)

### Company Product Description:

In 50 words or less, please provide a brief description of your company's services and/or products to be included in the Final Program. Please forward via e-mail your description to the Exhibits Manager at [smitra@ahint.com](mailto:smitra@ahint.com) by February 1, 2006, to be included in the Final Program.

### Contract Terms

1. Assignment of space made by SFB is considered accepted unless rejected in writing and received by SFB management within 14 days from the date space confirmation is received.
2. The undersigned agrees to pay 100 percent of the rental fee with this application made payable to SFB.
3. Applications and/or product descriptions received after February 1, 2006, will not be listed in the Final Program.
4. No exhibitor may assign, sublet the whole or any part of space allotted, nor exhibit therein any goods other than those manufactured or handled by the exhibitors in the regular course of business.
5. The contracting exhibitor agrees that any cancellation must be in writing and that booth fees will not be refunded on or after February 1, 2006. If written cancellation is received prior to February 1, 2006, a refund is issued less a service charge of 50 percent the net contract price.

The undersigned accepts as part of this contract all rules and regulations set forth in this official exhibitor prospectus for the SFB, which are made a part of this contract, and agrees to comply with the same.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

### FOR OFFICIAL USE ONLY

Date Received: \_\_\_\_\_

Booth Assigned: \_\_\_\_\_

Cost of Booth: \$ \_\_\_\_\_

Amount Paid: \$ \_\_\_\_\_

Check #: \_\_\_\_\_

### Floor Passes

Each exhibiting company is entitled to four exhibitor floor pass registrations per 10 feet by 10 feet exhibit space assigned with a maximum of 10 for Island Booths. Additional floor passes may be purchased for \$100. Exhibitors will also receive one complimentary full conference registration per exhibiting company. Exhibitors may also purchase full congress registrations for an additional fee.

### Terms of Payment

Full payment to the SFB is required with the enclosed exhibit space application/contract. Space will not be assigned or held without the application and full payment. Make all checks payable to: SFB and forward to the SFB Exhibits Manager, Attention: Sohini Mitra, 15000 Commerce Parkway, Suite C, Mt. Laurel, NJ 08054 USA. Credit card payments can not be accepted. If you require making payment via wire transfer, contact Sohini Mitra at (856) 439-0826, ext. 4208 or e-mail at [smitra@ahint.com](mailto:smitra@ahint.com). Additional fees apply.

Every effort is made to satisfy exhibitor space requests, however we can not guarantee you will be assigned to one of your requests. If preferences are not available, SFB Exhibit Management reserves the right to make space assignment. Exhibit Management reserves the right to transfer assignments when such action is deemed to be in the best interest of the total exhibits.

### Furniture Rental, Decorations, Labor and Shipping

Freeman Decorating Services will be the official service contractor for the SFB Annual Conference. Freeman will have a staff of carpenters, decorators, and laborers available to assist you during the period of installation and dismantle should you require any of their services. Detailed information and order forms for all the services available through Freeman will be available in your exhibitor services manual sent on or around January 6, 2006.

### Standard Booths

All booths are 10 feet by 10 feet or multiples thereof. Linear booths will each have an 8 foot high draped back wall and 3 foot high side drapes. Drape colors will be blue and grey. An identification sign 44 inches long and 7 inch high, with name, city, and state of exhibiting company will be furnished and properly located at the top of the back of booth. Additional signs for display purposes may be ordered through Freeman. The exhibit hall where the exhibits and posters are located is not carpeted.