

**Proposal for Symposium, General Session, Workshop, Panel Discussion, and Tutorial
for 2006 SFB Annual Meeting**

Please use this standard form and conform to the space and page limit.

Submit electronically to the Program Committee Chair W. John Kao by June 1, 2005 at wjkao@pharmacy.wisc.edu, tel.: 608-263-2998, fax: 608-262-5345.

1. Type (circle one): Symposium, General Session, Workshop, Panel Discussion, Tutorial
2. Title:
3. Organizer(s)
(name affiliation email phone number)
4. Sponsoring SIG (preferred but not required)
5. Scope (will be used verbatim in Call-for-Abstract and Final Program, please be specific)
6. Target Audience and Estimated Number (please be as specific as possible)

7. Format (i.e., preliminary program outline. Handouts (black-and-white only) for Workshop and Tutorial should be submitted to the Society at least 3 weeks prior to the meeting to allow ample time for duplication)

8. Estimated Time (How many 90 or 120 minute block?)

9. Proposed invited speakers (Limit to 1 Symposium speaker per symposium, 8 to each Panel session, 4 to each Workshop or Tutorial session. Preferably not the organizer themselves. For Symposium lead speakers, the meeting committee hopes that the organizers identify individuals that could provide the foundation (background) and set the stage for either a novel topic or a complex topic. The speaker should be considered an authority on the topic and a draw to bring people into the room.)

(name affiliation email phone number)

10. Proposed Review Structure (The name of potential reviewers. Please be advised that each reviewer should not review for more than two programs and that a minimum of 4 reviewers is recommended for each Symposium or General session. The organizers have to solicit reviewers but the meeting program committee and the management team will coordinate the centralized reviewing process.)

(name affiliation email phone number)

11. Estimated Budget (If any. The Society will provide honorarium to one invited lead speaker in a Symposium up to \$500, 8 panel speakers per Panel session up to \$250/speaker, and 4 workshop speakers per Workshop session up to \$750/speaker. For each person receiving an honorarium, the Society will provide a complimentary meeting registration and one night stay in a conference hotel.)